

Instructions for Registering to Become a National Member of the National Society of Black Engineers

These instructions are for students who have never been members (and therefore do not have a NSBE account online).

1. Go to www.nsbe.org.
2. On the top right of the main screen click the “Join NSBE” link.



3. On the next screen provide your contact information and click “Submit” when completed. This is the email address that NSBE uses to contact you and the mailing address NSBE uses to send you the NSBE magazine. *(Use parent and not student email)*

A screenshot of the 'New User Account' registration form. The form is divided into four sections: 'Personal Information', 'Web Account Information', 'Contact Information', and 'Contact Preferences'.
- **Personal Information:** Fields for *First Name, *Last Name, and *Email User ID.
- **Web Account Information:** Fields for *Password, *Repeat Password, *Use Question (My favorite color is), and *Password Hint Answer.
- **Contact Information:** A 'Select Address Type' section with 'Business Address' (checked) and 'Preferred Address'. Below are fields for Address, City/Province, State, Country (United States, checked), and Postal Code. A 'Verify Address' button is present. At the bottom of this section are fields for Country/Area Code and Phone.
- **Contact Preferences:** A checkbox for 'Email Blast Opt Out'.
At the bottom of the form are 'Submit' and 'Cancel' buttons.

4. Continue through the screens.

Membership Application

Please help us identify you better.

Primary racial / ethnic identity *

Gender Identity *

Male Female Prefer not to identify

Birthday *

Residency Status *

5. Continue through the screens.

Be sure to select the Member Type: **NSBE Jr. Membership \$5**
Be sure to select our Region: **Region 5**
Be sure to select our Chapter: **SOUTH HOUSTON NSBE JR.**

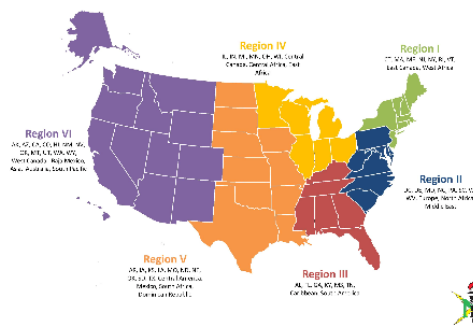
Membership Application

Please select your member type. *

International members receive free memberships. The total will be updated at checkout time.
Lifetime Membership has a minimum initial payment of \$200.00

Add SWE Membership
 Add ASME Membership

NATIONAL SOCIETY OF BLACK ENGINEERS MAP OF REGIONS



Select Your Region. *

Select Your Chapter. *


Name of person who referred you ID of person who referred you

6. Continue through the screens. Select the **NSBE Bridge Subscription**.

Membership Application

Magazine selection

NSBE Bridge Subscription
 NSBE Magazine Subscription
 NSBE Digital Magazine Subscription



Next >

Membership Application

Current school classification * -- Select --

GPA Range * -- Select --

Did you complete an algebra class prior to high school? *

Yes
 No
 Not in high school

Are you interested in being mentored? *

Yes
 No

Next >

7. The next page should show a total of \$5 national dues.

Check Out: Step 1 of 2

Please review and submit your order

Default shipping address and other settings are shown below. Use the buttons to make any changes. When you are done, click the **Next Step** button.

Shipping Details	Order Summary
Shipping To: TestA TestB Change Address	Sub-Total: \$5.00 Shipping & Handling: \$0.00 Tax: \$0.00 Total: \$5.00

 Items in shopping cart

Remove	Product	Item Description	Unit Price	Quantity	Total Price	Details
<input type="checkbox"/>	NSBE Junior Membership	Individual Sub: TestA TestB. Start: 8/1/2015 # Copies: 1	\$5.00	<input type="text" value="1"/>	\$5.00	Details...
<input type="checkbox"/>	Chapter Subscription	Individual Sub: TestA TestB. Start: 8/1/2015 # Copies: 1	\$0.00	<input type="text" value="1"/>	\$0.00	Details...
<input type="checkbox"/>	NSBE Bridge Subscription	Individual Sub: TestA TestB. Start: 7/27/2015 # Copies: 1	\$0.00	<input type="text" value="1"/>	\$0.00	Details...

Update Next Step >>

8. Enter your Payment Information. Then click **Complete Order**.

Billing Details

Billing To:
 [Redacted]
 Houston TX 77048
 United States

[Change Address](#)

Payment Information

Bill Me Later

Credit Card: Accepted Cards

* Card Number:

* Security #:

Expiration Date:

Items in shopping cart

Product	Description	Quantity	Unit Price	Total Price
NSBE Junior Membership	Individual Sub: [Redacted] Start: 8/1/2016 # Copies: 1	1	\$5.00	\$5.00
Chapter Subscription	Individual Sub: [Redacted] Start: 8/1/2016 # Copies: 1	1	\$0.00	\$0.00
NSBE Bridge Subscription	Individual Sub: [Redacted] Start: 7/3/2016 # Copies: 1	1	\$0.00	\$0.00

To avoid being charged multiple times, please click on the **[Complete Order]** button only once.

[<< Back](#) [Complete Order](#)

Sub-Total: \$5.00

Shipping & Handling: \$0.00

Tax: \$0.00

Total: \$5.00

9. The next screen shows a confirmation of your registration. A confirmation email will also be sent to you. Please save this email for it contains you login information. **Save the Customer Number for that is your Membership Number.**

Order Confirmation

205 Daingerfield Road Alexandria,
Virginia 22314

Phone: 703.549.2207

Order Number: 260376

Order Type: Regular

Status: Taken

Payment Method: Purchase Order/Pay Later

Bill To:
TestA TestB

Address Not Provided

Customer Number: **290973**

Shipment Method: Default

Date Shipped: Not Shipped

Ship To:
TestA TestB

Address Not Provided

Product	Description	Quantity	Unit Price	Total Price
NSBE Junior Membership	Individual Sub: TestA TestB. Start: 8/1/2015 # Copies: 1	1.0000	\$5.00	\$5.00
Chapter Subscription	Individual Sub: TestA TestB. Start: 8/1/2015 # Copies: 1	1.0000	\$0.00	\$0.00
NSBE Bridge Subscription	Individual Sub: TestA TestB. Start: 7/27/2015 # Copies: 1	1.0000	\$0.00	\$0.00

Use the "Login Information" above to log into your online NSBE account at www.nsbe.org.
 - **Password is your Membership Number**

ACCOUNT LOG-IN
Join NSBE | Renew Membership

GO

[Forgot Password](#)

(For Members, Partners & Organizations)

10. Login and explore the site.

Questions? – SouthHoustonNSBEJr@gmail.com